



Sterile Supplies Chapter

BASIC CSSD COURSE 2024

Date: 19th-23rd August 2024

Venue: JEN Singapore Tanglin

TO REGISTER

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COURSE OBJECTIVE

Every used reusable item/instrument must be safe for handling by the staff and use on the patient. This course will provide the fundamental knowledge and application skills required to handle and manage reusable items/instruments safely; and the important role in patient care to prevent infections.

LEARNING OUTCOME

Upon completion of this course, the participant should be able to:

- 01 Prepare, check and use cleaning equipment
- 02 Sort, identify, clean and decontaminate surgical instruments
- 03 Check, assemble and pack surgical instruments and sets
- 04 Demonstrate basic knowledge in sterilization and use of sterilization process indicators
- 05 Manage the sterile storage area and rotation of sterile items
- 06 Perform distribution of sterile items and collection of used reusable instruments safely
- 07 Observe the safety requirements at the workplace



COURSE FEES

Registration Fee (Incl. of 9% Goods and Services Tax)	Early Bird (till 19 June 2024)	Regular (from 20 June onwards)
ICA(S) Member*	\$1,200	\$1,450
Non-ICA(S) Member	\$1,450	\$1,800

* To enjoy member rate, member must be with the society for at least 6 months at the time of registration.

▪ Payment Details

All course fees can be made by PayNow, cheque or bank transfer, made payable to "Infection Control Association (Singapore). Cheques or bank drafts are to be mailed to the Secretariat. All payments are to be made in SINGAPORE DOLLARS and a receipt will be issued within 10 days of payment.

▪ Cancellation Policy

Request for cancellation/replacement must be made in writing to the Courses Secretariat, latest by 17 July 2024. The organizing committee regrets that requests received after this date will not be entertained. 75% of the course fees will be refunded upon successful cancellation within two months after the course.

▪ Liability

The Organizers will not be liable for any personal accidents, illnesses, losses or damages to private properties of the delegates within the duration of the Course. Delegates are advised to make their own arrangements with respect to personal insurance.

▪ Disclaimer

Whilst every attempt will be made to ensure that all aspects of the Course will take place as scheduled, the organizing committee reserves the right to make appropriate changes should the need arises with or without prior notice.

▪ Registration Notes

- » Registration will only be confirmed upon receiving the payment.
- » ICAS Members need to be active members for more than 6 months in order to enjoy course fees discount.

▪ Organizing Secretariat

Wizlink Consulting Pte Ltd

2 Venture Drive, #06-25

Vision Exchange, Singapore 608526

Tel: +65 6774 5201

Email: secretariat@icas.org.sg

PROGRAMME

DATE & TIME	TOPICS	SPEAKER
Mon, 19 August 2024		
8:45 - 9:00	Welcome Address	<i>Ms Amelia Tay</i>
9:00 - 10:00	Infection Prevention & Control	<i>Ms Lily Lang</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Basics in Microbiology	<i>Dr Deborah Lai</i>
11:30 - 12:30	Workplace Health & Safety (Part 1)	<i>Ms Kam Wai Kuen</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Surgical Instrumentation (Part 1)	<i>Ms Philomena Liew</i>
14:30 - 15:30	Handling of Used Patient Care Items (Discussion)	<i>Ms Yvonne Lew</i>
15:30 - 16:00	<i>Tea Break</i>	
16:00 - 17:00	Workplace Health & Safety (Part 2)	<i>Ms Ng Shin Huey</i>
Tue, 20 August 2024		
9:00 - 10:00	Principles of Disinfection Cleaning Equipment	<i>Mr Steve Challinor</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Cleaning and Decontamination (Discussion)	<i>Ms Yvonne Lew</i>
11:30 - 12:30	Cleaning Equipment	<i>Ms Tay Bee Choo</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Sorting Instruments for Cleaning	<i>Ms Tay Bee Choo</i>
14:30 - 15:30	Surgical Instrumentation (Part 2)	<i>Mr Lim Teck Liang</i>
15:30 - 16:00	<i>Tea Break</i>	
16:00 - 17:00	Quality Assurance & Inspection (Discussion)	<i>Ms Philomena Liew</i>
Wed, 21 August 2024		
9:00 - 10:00	Preparation of Supplies for Sterilisation	<i>Ms Quek Loo Lian</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Basics in Sterilisation	<i>A/Prof. Ling Moi Lin</i>
11:30 - 12:30	Quality Controls in Sterilisation	<i>Dr. Norman Lu</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Sterile Packaging Process	<i>Ms Ng Choon Luan</i>
14:30 - 15:30	Basic Packaging Procedures	<i>Ms Chang Pin Sun</i>
15:30 - 16:00	<i>Tea Break</i>	
16:00 - 17:00	Demonstration on Packaging (Discussion)	<i>Ms Chang Pin Sun</i>
Thu, 22 August 2024		
9:00 - 10:00	Sterile Storage	<i>Mr Lai Kah Mun</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Inventory and Distribution (Discussion)	<i>Ms Li Jinliang</i>
11:30 - 12:30	Traceability of Instruments (Basic)	<i>Ms Goh Meh Meh</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Basics in Communication	<i>Ms Alice Leong</i>
14:30 - 15:00	<i>Break</i>	
15:00 - 17:00	Course Review	<i>Ms Amelia Tay</i>
Fri, 23 August 2024		
9:00 - 11:00	Written Examination	<i>Ms Moarie Grace Tan</i>
11:00 - 11:30	<i>Break</i>	
11:30 - 14:00	Hospital Site Visit	

FACULTY

Ms Alice Leong

*Deputy Director, Nursing
Khoo Teck Puat Hospital
Yishun Health*

Ms Chang Pin Sun

*Assistant Director, Nursing
Singapore General Hospital*

Mr Lai Kah Mun

*Senior Medical Instrument Specialist
Sterile Supplies Unit
Singapore General Hospital*

Mr Lim Teck Liang

*Senior Staff Nurse, CSSU
Sengkang General Hospital*

Ms Moarie Grace Tan

*Senior Nurse Manager
Sengkang General Hospital*

Ms Ng Shin Huey

*Senior Principal Physiotherapist
Lifescan Physio*

Ms Philomena Liew

*Deputy Director, Nursing
Changi General Hospital*

Mr Stephen Challinor

*Stephen Challinor
Clinical Education Fellow
STERIS Healthcare*

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*Senior Nurse Manager, CSSD
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Ms Goh Meh Meh

*Deputy Director, Nursing
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*Director, Infection Prevention
SingHealth
Director
Infection Prevention & Epidemiology
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Ms Ng Choon Luan

*Senior Staff Nurse
Singapore General Hospital*

Dr. Norman Lu

*Scientific Affairs and Education Specialist
3M*

Ms Quek Loo Lian

*Senior Nurse Manager
Ng Teng Fong General Hospital*

Ms Tay Bee Choo

*Nurse Clinician, CSSU
KK Women's and Children's Hospital*

