

Sterile Supplies Chapter

BASIC CSSD COURSE 2025

Date: 24th - 28th November 2025

Venue: Imperial Ballroom, Level 35
Hilton Singapore Orchard

TO REGISTER

CLICK HERE

or scan QR code



COURSE OBJECTIVE

Every used reusable item/instrument must be safe for handling by the staff and use on the patient. This course will provide the fundamental knowledge and application skills required to handle and manage reusable items/instruments safely; and the important role in patient care to prevent infections.

LEARNING OUTCOME

Upon completion of this course, the participant should be able to:

- 01 Prepare, check and use cleaning equipment
- 02 Sort, identify, clean and decontaminate surgical instruments
- 03 Check, assemble and pack surgical instruments and sets
- 04 Demonstrate basic knowledge in sterilization and use of sterilization process indicators
- 05 Manage the sterile storage area and rotation of sterile items
- 06 Perform distribution of sterile items and collection of used reusable instruments safely
- 07 Observe the safety requirements at the workplace



COURSE FEES

Registration Fee (Incl. of 9% Goods and Services Tax)	Early Bird (till 15 September 2025)	Regular (from 16 September onwards)
ICA(S) Member*	\$1,200	\$1,450
Non-ICA(S) Member	\$1,450	\$1,800

* To enjoy member rate, member must be with the society for at least 6 months at the time of registration.

▪ Payment Details

All course fees can be made by PayNow, cheque or bank transfer, made payable to "Infection Control Association (Singapore)". Cheques or bank drafts are to be mailed to the Secretariat. All payments are to be made in SINGAPORE DOLLARS and a receipt will be issued within 10 days of payment.

▪ Cancellation Policy

Request for cancellation/replacement must be made in writing to the Courses Secretariat, latest by 24 October 2025. The organizing committee regrets that requests received after this date will not be entertained. 75% of the course fees will be refunded upon successful cancellation within two months after the course.

▪ Liability

The Organizers will not be liable for any personal accidents, illnesses, losses or damages to private properties of the delegates within the duration of the Course. Delegates are advised to make their own arrangements with respect to personal insurance.

▪ Disclaimer

Whilst every attempt will be made to ensure that all aspects of the Course will take place as scheduled, the organizing committee reserves the right to make appropriate changes should the need arises with or without prior notice.

▪ Registration Notes

- » Registration will only be confirmed upon receiving the payment.
- » ICAS Members need to be active members for more than 6 months in order to enjoy course fees discount.

▪ Organizing Secretariat

Wizlink Consulting Pte Ltd

2 Venture Drive, #06-25

Vision Exchange, Singapore 608526

Tel: +65 6774 5201

Email: secretariat@icas.org.sg

PROGRAMME

DATE & TIME	TOPICS	SPEAKER
Monday, 24 November 2025		
8:45 - 9:00	Welcome Address	<i>Ms Amelia Tay</i>
9:00 - 10:00	Basics in Sterilisation	<i>A/Prof Ling Moi Lin</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Basics in Microbiology	<i>Dr Deborah Lai</i>
11:30 - 12:30	Infection Prevention and Control	<i>Ms Lily Lang</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Cleaning and Decontamination	<i>Ms Yvonne Lew</i>
14:30 - 15:30	Handling of Used Patient Care Items	<i>Ms Yvonne Lew</i>
15:30 - 16:00	<i>Tea Break</i>	
16:00 - 17:00	Workplace Health & Safety (Part 2)	<i>Ms Ng Shin Huey</i>
Tuesday, 25 November 2025		
9:00 - 10:00	Surgical Instrumentation (Part A)	<i>Ms Philomena Liew</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Quality Assurance & Inspection	<i>Ms Philomena Liew</i>
11:30 - 12:30	Surgical Instrumentation (Part B)	<i>Mr Lim Teck Liang</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Inventory and Distribution	<i>Mr Lim Teck Liang</i>
14:30 - 15:30	Cleaning Equipment	<i>Mr Hong Zhiyang</i>
15:30 - 16:00	<i>Tea Break</i>	
16:00 - 17:00	Sorting Instruments for Cleaning	<i>Mr Hong Zhiyang</i>
17:00 - 18:00	Principles of Disinfection Cleaning Equipment	<i>Mr Stephen Challinor</i>
Wednesday, 26 November 2025		
9:00 - 10:00	Quality Controls in Sterilisation	<i>Dr Norman Lu</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Basics in Communication	<i>Ms Alice Leong</i>
11:30 - 12:30	Sterile Packaging Process	<i>Ms Goh Meh Meh</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 14:30	Traceability of Instruments (Basic)	<i>Ms Goh Meh Meh</i>
14:30 - 15:30	Basic Packaging Procedures	<i>Ms Chang Pin Sun</i>
15:30 - 16:00	<i>Tea Break</i>	
16:00 - 17:00	Demonstration on Packaging	<i>Ms Chang Pin Sun</i>
17:00 - 18:00	Understanding Wrapper Material	<i>Mr Klement Low</i>
Thursday, 27 November 2025		
9:00 - 10:00	Wet Packs and Wet Loads	<i>Ms Philomena Liew</i>
10:00 - 10:30	<i>Tea Break</i>	
10:30 - 11:30	Workplace Health & Safety (Part 1)	<i>Ms Kam Wai Kuen</i>
11:30 - 12:30	Sterile Storage	<i>Ms Amelia Tay</i>
12:30 - 13:30	<i>Lunch Break</i>	
13:30 - 15:30	Course Review	
15:30 - 16:00	<i>Break</i>	
16:00 - 18:00	Written Examination	
Friday, 28 November 2025		
09:30 - 12:30	Site Visit to Sengkang General Hospital, CSSD	

FACULTY

Mr Stephen CHALLINOR

*Stephen Challinor
Clinical Education Fellow
STERIS Healthcare*

Ms GOH Meh Meh

*Deputy Director, Nursing
Singapore General Hospital*

Dr Deborah LAI

*Consultant
Departments of Microbiology and Infection
Prevention & Epidemiology
Singapore General Hospital*

Ms Alice LEONG

*Deputy Director, Nursing
Khoo Teck Puat Hospital
Yishun Health*

Mr LIM Teck Liang

*Senior Staff Nurse, CSSU
Sengkang General Hospital*

A/Prof LING Moi Lin

*Director, Infection Prevention
SingHealth
Director
Infection Prevention & Epidemiology
Singapore General Hospital*

Dr. Norman LU

*Scientific Affairs and Education Specialist
3M*

Ms Amelia TAY

*Senior Nurse Manager
Sterile Supplies Unit
Singapore General Hospital*

Ms CHANG Pin Sun

*Assistant Director, Nursing
Singapore General Hospital*

Ms KAM Wai Kuen

*Deputy Director
Division of Organisation Planning & Performance
Workplace Safety & Health / Staff Protection Office
Singapore General Hospital*

Ms Lily LANG

*Nurse Manager
National Healthcare Group Polyclinics*

Ms Yvonne LEW

*Senior Nurse Manager, CSSD
Changi General Hospital*

Ms Philomena LIEW

*Deputy Director, Nursing
Changi General Hospital*

Mr Klement LOW

*Director, Business Development
Yarrow Medical*

Ms NG Shin Huey

*Senior Principal Physiotherapist
Lifescan Physio*

Mr HONG Zhiyang

*Nurse Clinician
KK Women's and Children's Hospital*