



INFECTION CONTROL ASSOCIATION
(SINGAPORE)

2018

4
August



Advanced Course *in* Problem Solving

Venue: Mandarin Orchard Singapore

Register by **4 June 2018** to enjoy early bird discount!
Registration Closing Date: 27 July 2018

GENERAL INFORMATION

VENUE

Mandarin Orchard Singapore

EVENT WEBSITE

Kindly refer to <http://www.icas.org.sg> for updated information and online registration.

OFFICIAL LANGUAGE

English is the medium of instruction for the course.

WHO SHOULD ATTEND

Doctors, Nurses, Hospital Administrators, Operating Theatre Personnel, Pharmaceutical Personnel, Infection Control Personnel who have completed APSIC basic course in Infection Control or worked for at least 1 year in Infection control in healthcare setting.

COURSE FEES

	Early Bird Rate Till 4 June 2018	Normal Rate From 5 June 2018
Members	\$200	\$260
Non-Members	\$230	\$320

REGISTRATION

Kindly fax or mail the completed registration form to the secretariat. Online registration is also available.

PAYMENT DETAILS

All course fees can be made by cheques or bank draft, payable to "Infection Control Association (Singapore) and mailed to the secretariat. All payments are to be made in SINGAPORE DOLLARS. A receipt will be issued within 10 days of receiving payment.

CANCELLATION POLICY

Request for cancellation/replacement must be made in writing to the Conference Secretariat, latest by 27 July 2018. The organising committee regrets that requests received after this date will not be considered. 75% of the course fees will be refunded within two (2) months after the course.

LIABILITY

The Organisers are not liable for any personal accidents, illnesses, loss or damage to private properties of delegates during the Course. Delegates are advised to make their own arrangements with respect to personal insurance.

DISCLAIMER

Whilst every attempt will be made to ensure that all aspects of the conference will take place as scheduled, the Organising Committee reserves the right to make appropriate changes should the need arises with or without prior notice.

SECRETARIAT

Wizlink Consulting Pte Ltd
12, West Coast Walk
#02-06, West Coast Recreation Centre
Singapore 127157
Tel: +65 6774-5201
Fax : +65 6774-5203
Email : secretariat@icas.org.sg

PROGRAMME

Time	Programme
0830 - 0900	Registration
0900 - 1000	System Understanding
1000 - 1030	Tea Break
1030 - 1200	Getting to The Root Causes of A Problem: (A) Post-Infection Reviews of Healthcare Associated Infections (B) RCA Approach
1200 - 1245	Lunch
1245 - 1400	Getting to The Root Causes Of A Problem (Cont'd)
1400 - 1500	Prioritizing Issues
1500 - 1530	Tea Break
1530 - 1600	Which Shall I Use These Tools?
1630	END

REGISTRATION FORM

DELEGATE'S INFORMATION (Information will be used for Name Badge and Certificate Printing)

Salutation : Prof A/Prof Dr Mr Mrs Mdm Ms

Name : _____
(Please print in CAPITALS and underline your Family/Last Name)

MCR/SNB No. : _____ Doctor Nurse Pharmacist Others

Institution/Dept : _____

Mailing Address : _____

Contact Number : _____ Fax: _____

Email Address : _____

REGISTRATION FEES (Please tick accordingly)

Category	Early Bird Rate (Till 4 June 2018)	Normal Rate (From 5 June 2018)
ICAS Members*	<input type="checkbox"/> SGD\$200	<input type="checkbox"/> SGD\$260
Non-ICAS Members	<input type="checkbox"/> SGD\$230	<input type="checkbox"/> SGD\$320

* Member must be with the society for at least 6 months

PAYMENT OF REGISTRATION (Please tick one of the options)

CHEQUE / BANK DRAFT *

Cheque / Bank Draft, in Singapore Dollars, should be crossed and made payable to “**Infection Control Association (Singapore)**”. Kindly write the **delegate's name** on the reverse side of the Cheque / Bank Draft and mail it to our conference secretariat, together with this completed form.

INVOICE

Co./Institution : _____

Department : _____

Mailing Address : _____

Contact Person : _____ Contact No: _____

Email : _____

REGISTRATION NOTES

1. Your registration will only be confirmed upon receiving your payment. An official receipt will be sent to you within 10 working days after receiving your payment.
2. The organizing committee regrets that registration received after 27 July 2018 will not receive their conference collaterals.

CANCELLATION POLICY

1. Request for cancellation/replacement must be made in writing to the Conference Secretariat, latest by 27 July 2018. The organising committee regrets that requests received after this date will not be entertained.
2. Please take note that refunds (less 10% for administrative charges) will be issued after the event.

ADVANCED COURSE SECRETARIAT

c/o Wizlink Consulting Pte Ltd

12 West Coast Walk, #02-06 West Coast Recreation Centre, Singapore 127157

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